

Minutes of the Monitoring Committee Meeting

Institute Name: SSBES' Institute of Technology and Management, Nanded

Committee Name: Monitoring Committee

Meeting Number: 01

Date: 01/01/2024

Time: 11:50 AM

Venue: Conference Room, ITM, Nanded

Agenda of the Meeting:

1. Welcome and introductory remarks by the Chairperson.
2. Review of previous meeting minutes and action items.
3. Discussion on planned programs and activities.
4. Monitoring and evaluation of ongoing programs.
5. Suggestions and resolutions for upcoming initiatives.
6. Any other matter with the permission of the Chair.

Members Present:

Name	Designation
Dr. S. B. Thorat	Chairperson (Director)
Dr. S.N. Kokate	IQAC Coordinator
Dr. M. M. Bokare	Head of Department of CS
Dr. M. S. Altamash	Head of Department of Mgmt.
Mr. P. U. Shegaonkar	Head of Department of HS
Mr. S. B. Hambarde	Non-Teaching

Minutes of the Meeting:

1. Review of Previous Meeting:

- Previous meeting was conducted on organizing a Blood Donation Camp Which has been conducted successfully on 15 August 2024.

2. Discussion on Program Activities:

- **Health Camps:** Updates on planning, logistics, and participation.
- **Energy Literacy Certification:** Review of student enrolment and completion status.

3. Monitoring and Evaluation:

- Progress of academic and extracurricular activities was assessed.
- Challenges faced in ongoing initiatives were discussed, and solutions were proposed.

4. New Initiatives:

- Sponsorship outreach and fundraising strategies for PENTA FEST 2023-24 were finalized.

5. Decisions and Resolutions:

- Approval of the schedule for health camps.
- Agreement on quarterly reporting of all committee-monitored programs.

6. Any Other Business:

- Suggestions from student representatives on improving program participation.

Conclusion:

The Chairperson thanked the members for their participation and constructive inputs. The meeting concluded with a vote of thanks to the Chair.

Minutes Prepared By: IQAC Coordinator

Signature:

Chairperson: _____

Date: 01/01/2024

Director

Shri Sharda Bhavan Education Society's
Institute of Technology and Management
N. - 500